



Lab Operations Manager – Bioanalytical Chemistry

Share your passions. Create change.

LabCentral is a collaborative workspace changing the face of science and biotechnology in Cambridge, Massachusetts. Our team collaborates across disciplines in the life sciences, relying on our skills to add value to this unique culture and positively impacting the successes of our community.

We are seeking a high-energy Lab Manager specializing in Bioanalytical Chemistry with a high degree of understanding of both protein separations as well as small molecules, proteomics, and biotherapeutics. This is a hands-on position with high management exposure and opportunity for growth. You should be a highly capable, self-directed individual who enjoys a healthy mix of problem-solving and customer-facing interactions. If you are the kind of person who not only thinks critically about problems, but also likes to take the initiative to pursue new ideas, this is the place for you. Bonus points if your dream Sunday is a trip to the hardware store to buy random materials to build something out of nothing.

Primary Responsibilities:

- Develop standard operating procedures for the start-up and shutdown of shared equipment including the creation of LC/MS and HPLC methods appropriate for multi-user shared equipment.
- Supervise and mentor a small group of lab operations associates.
- Work within a cross-functional team of scientists to manage the full spectrum of laboratories/scientific support areas in the facility. This includes cleanliness of the space as well as ensuring that resident scientists have what is required for their experimental needs.
- Manage and oversee the maintenance and repair of laboratory equipment. This includes daily maintenance tasks to ensure instruments are working properly, scheduling preventative maintenance and working with technology support from various vendors.
- Support maintenance of the laboratory computer infrastructure by working with our IT group and keep software licenses up to date.
- Lead for management of alarm systems including restoration resets and checks.
- Manage and oversee the inventory management control program.
- Work directly with EHS consultants to manage liquid and solid waste pickups and proper storage of chemical and biohazard waste. Manages chemical inventory system for the facility.
- Think critically to resolve unique issues revolving around a shared work environment and help to maintain an environment of collaboration and creativity.

Education/Training:

BS or MS in Chemistry, Biochemistry or other related field and/or 6+ years of lab experience in the life sciences required. 3+ years lab management (formal or informal) also required.

Skills:

- Hands-on LC/MS, HPLC and AKTA instrument experience.
- Excellent laboratory and methods development skills, in-depth instrument/software knowledge.
- Strong Microsoft Suite skills required; Database management skills also desired.
- Outstanding organizational skills and ability to multi-task.
- Personable, articulate and derives personal pleasure and satisfaction from helping others.

Compensation/Benefits:

Premium healthcare and dental package, yearly parking pass or MBTA coverage, long and short-term disability, life insurance, unlimited vacation, and 401(k) package.

Only complete applications will be reviewed. Applications are submitted at LabCentral.org and must include a resume and cover letter specifically discussing your interest in joining the LabCentral team.